

GENERAL DYNAMICS

Ordnance and Tactical Systems

Weapons Systems Supplier Quality Requirements Site 21-Quality – Williston VT / Saco ME

| Quality Clause | Revision | Phase In Date |
|----------------|----------|-------------------|
| Q84 | 0 | 04/02/2019 |

Q84–Record Retention And Storage

Requirements

Quality records pertinent to components or end item assembly lots shall be retained for five years after government acceptance of the associated end item lots. This includes quality records for all components and assemblies contained in the end item assembly lot.

Quality records for processes shall be retained for two years after production or as long as residual production inventory is retained in storage, whichever is longer. Quality records include production plans, process and work instructions, operating procedures, etc., as well as management reviews and reports from internal and external audits.

The records shall be readily retrievable and stored in an environment that prevents damage, deterioration, or loss.