

GENERAL DYNAMICS

Ordnance and Tactical Systems

Seattle Supplier Quality Requirements

Quality Note
[4.20]

Revision	Date
-	05/16/2012

RECORD KEEPING

REVISION HISTORY

REV.	EFFECTIVE DATE	NOTES
-	05/16/2012	Initial Release

The applicable revision of this document is determined by:

- The revision specified on the purchase order, or
- The revision in effect at the time of the purchase order if no revision is listed on the purchase order.

REQUIREMENTS

Supplier shall keep on file records reflecting that all materials and finished items were inspected and tested in accordance with and met the purchase order or subcontract requirements. Such records shall be available upon request within two business days. Records shall be maintained in an appropriate environment at suppliers or storage facility. Records shall be retained 7 years after final payment, unless the record retention period is specifically modified below. Supplier is to contact GD-OTS 30 days prior to destruction of said records.

[4.20.A] 10 years

[4.20.B] 15 years

[4.20.C] Other as specified by the purchase order

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