

1. SQAR Number	SQAR-27 (27A thru 27K)
2. SQAR Revision	0
3. SQAR Title	Record Retention
4. SQAR Detail Description	

All processing, special processing, heat-treat, plating, and other pertinent records for the parts processed on this Purchase Order must be maintained by the supplier for a period of:

- A. (1) One year
- B. (3) Three Years
- C. (5) Five Years
- D. (7) Seven Years
- E. (10) Ten Years
- F. (15) Fifteen Years
- G. (20) Twenty Years
- H. (30) Thirty Years
- I. (35) Thirty-Five Years
- J. Indefinitely
- K. No Record Retention Required

Records generated by the supplier must be legible, readily identifiable, and retrievable and must be protected from damage including fire and water damage. All documents requiring revisions changes generated by GD-OTS must be flowed down to the supplier. Obsolete documents superseded by a change from GD-OTS may be destroyed by the supplier or maintained in an archive file at the Supplier's discretion.

5. Disclaimer

The following Supplemental Quality Assurance Requirement (SQAR) clause is a requirement when specified by number within the Request for Quote (RFQ), Purchase Order (PO), or Quality Assurance Document (QAD). In the event of conflict between the General Supplier Quality Assurance Requirements document and a SQAR flowdown, the SQAR will always supersede. Flowdown of this SQAR to sub-tier suppliers is required to ensure final product compliance.